

Proceedings of the Board of Education
Independent School District #787
Browerville, Minnesota 56438

Regular Meeting #1
January 11, 2021
High School Library 6:00 P.M.

Members Present: Marty Host, Bob Bryniarski, Jodi Hillmer, Keith Noska, Penny Benning, and Kelly Callahan
Members Absent: Heidi Iten

Others Present: Scott Vedbraaten - Superintendent, Patrick Sutlief – K-12 Principal, Darla Schaefer-Business Manager, Wayne Petermeier – Activities Director, and Bob Schueller

Chairperson Bryniarski called the meeting to order at 6:00 P.M.

The Pledge of Allegiance was recited.

Motion by Callahan, second by Benning, and carried to approve the agenda as presented along with the minutes from the December 14, 2020 School Board meeting as published.

Election of School Board Officers

Current Chairperson Bryniarski called for nominations for the position of Chairperson. Election was duly held and Bryniarski was elected Chairperson.

Chairperson Bryniarski called for nominations for the position of Clerk. Election was duly held and Host was elected Clerk.

Chairperson Bryniarski called for nominations for the position of Treasurer. Election was duly held and Benning was elected Treasurer.

School Organization Details 2021

An omnibus motion by Callahan, seconded by Hillmer and carried to establish the following details:

1. Official school newspaper: *Independent News Herald*
2. Official Meeting Dates: Second Monday in January – May, August – October, and December and a date to be determined for the June-July and future consideration of the November meeting at 6:00 P.M.
3. Authorize the Chairman and/or the Superintendent of Schools to contract and retain services of legal counsel for the District, as need or required.
4. Set the 2021 Mileage Rate: Current federal rate - \$.56/mile.

Motion by Noska, second by Host and carried to set the 2021 School Board reimbursement at the same rate as

2020; Board Salary: \$ 1,200.00	Chairperson:	400.00		
Clerk:	200.00	Treasurer:	100.00	Special Meeting: 50.00

Motion by Benning, second by Callahan and carried to appoint the following representatives to School Board

Committees:	1. Vocational Advisory Committee:	Bryniarski
	2. Community Education:	Iten
	3. Community Concerned for Youth:	Sutlief
	4. System Accountability:	Iten, Benning
	5. Negotiations:	Bryniarski, Host, Hillmer

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| 6. Sourcewell Representative: | Iten, Benning |
| 7. Health and Safety: | Bryniarski, Hillmer |
| 8. Freshwater Education District: | Hillmer |

Motion by Host, second by Callahan and carried to designate the following representatives to the MSHSL:

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| Board Representative: | Bryniarski |
| Administrative Representative: | Vedbraaten |
| Boys Sports: | Petermeier |
| Girls Sports: | Sutlief |
| Music: | Stier |

Motion by Hillmer, second by Host and carried to authorize the following individuals to generate electronic fund transfers and to transact all financial business as per district policy:

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| Darla Schaefer – Business Manager | Scott Vedbraaten – Superintendent |
| Bob Bryniarski – Board Chair | Penny Benning – Treasurer |

Motion by Callahan, second by Hillmer and carried to authorize all district payroll and vendor payments to be signed via facsimile signatures of Chairperson, Clerk, and Treasurer and to authorize the Business Manager and/or Superintendent to sign all Impress check payments.

Motion by Host, second by Noska and carried to name the following as school depositories: American Heritage National Bank; MSBA Liquid Asset Fund Plus; and PMA Inc.

Reports

Mr. Sutlief reported on the following: The Triple ‘A’ Award winners for this year are Megan Benning and Carter Meiners. Their applications were sent on to subsection 22 for further review. The information was also sent to the *Independent News Herald* office. The district has been preparing to have students return to full, in-person learning for grades K-12 while maintaining compliance with the governor’s executive orders. This will include early release dates mostly on Wednesdays beginning January 19.

Mr. Petermeier brought the board up-to-date on the activities schedule and how individuals will be capable of watching games. Games will commence on January 14. With Governor Walz’s executive orders in effect, only two tickets per participant will be allowed for both home and away teams. The remaining tickets, not to exceed 150, will be sold electronically. There will be not away fans at home or away for junior high teams. Questions regarding tickets can be answered in the district office.

Mr. Vedbraaten shared the information relating the early outs, scheduled weekly, the number of births in the district for the past five years, the possibility of a summer band trip, and the posting of the Business Manager position.

Personnel

Motion by Hillmer, second by Callahan and carried to approve the hiring of Madelyn Zastrow as a long term substitute.

New Business

The 2021-2022 school calendar was presented to the directors for a first review.

Bills

Motion by Benning, second by Callahan and carried to approve vendor claims in the following accounts:

General Fund:	\$ 290,311.26
Food Service:	\$ 25,496.72
Transportation:	\$ 54,843.58
Community Service:	\$ 16,758.57
Capital Expenditure:	\$ 5,804.15
Debt Service	\$ 754,054.50
Building Construction	\$ 787.00
Insurance Fund	\$ 61.80
Student Activity	\$ <u>2,820.00</u>
Total	\$ 1,148,938.18

Motion by Noska, second by Hillmer and carried to adjourn the meeting at 6:44 P.M.

Marty Host, Clerk I.S.D. # 787 Browerville Public School