

Proceedings of the Board of Education  
Independent School District #787  
Browerville, Minnesota 56438

Regular Meeting #1  
January 8, 2024  
Conference Room 6:00 P.M.

Members Present: Bob Bryniarski, Jodi Hillmer, Keith Noska, Gram Bentz, and Kelly Callahan

Others Present: Scott Vedbraaten - Superintendent, Patrick Sutlief – K-12 Principal, Renee Hiebert-Business Manager, and Wayne Petermeier – Activities Director

Chairperson Bryniarski called the meeting to order at 6:00 P.M.

The Pledge of Allegiance was recited.

Motion by Callahan, second by Noska, and carried to approve the agenda as presented along with the minutes from the December 11, 2023 School Board meeting as published with the addition of the over-night wrestling events.

### **Election of School Board Officers**

Current Chairperson Bryniarski called for nominations for the position of Chairperson. Election was duly held and Bryniarski was elected Chairperson.

Chairperson Bryniarski called for nominations for the position of Clerk. Election was duly held and Host was elected Clerk.

Chairperson Bryniarski called for nominations for the position of Treasurer. Election was duly held and Callahan was elected Treasurer.

### **School Organization Details 2024**

An omnibus motion by Callahan, seconded by Hillmer and carried to establish the following details:

1. Official school newspaper: *Independent News Herald*
2. Official Meeting Dates: Second Monday in January – May, August – October, and December and a date to be determined for the June-July and November; all meetings start at 6:00 P.M.
3. Authorize the Chairman and/or the Superintendent of Schools to contract and retain services of legal counsel for the District, as need or required.
4. Set the 2024 Mileage Rate: Federal rate – Currently \$.67/mile.

Motion by Noska, second by Bentz and carried to set the 2024 School Board reimbursement at the same rate as 2023; Board Salary: \$1,200.00 Chairperson: 400.00 Clerk: 200.00 Treasurer: 100.00 Special Meeting: 50.00

Motion by Bentz, second by Noska and carried to appoint the following representatives to School Board

Committees:	1. Vocational Advisory Committee:	Bryniarski
	2. Community Education:	Callahan
	3. Community Concerned for Youth:	Sutlief
	4. System Accountability:	Host, Noska
	5. Negotiations:	Bryniarski, Host, Hillmer

- |                                   |                     |
|-----------------------------------|---------------------|
| 6. Sourcewell Representative:     | Bentz               |
| 7. Health and Safety:             | Bryniarski, Hillmer |
| 8. Freshwater Education District: | Hillmer             |

Motion by Hillmer, second by Callahan and carried to designate the following representatives to the MSHSL:

- |                                |            |
|--------------------------------|------------|
| Board Representative:          | Bryniarski |
| Administrative Representative: | Vedbraaten |
| Boys Sports:                   | Petermeier |
| Girls Sports:                  | Sutlief    |
| Music:                         | Stier      |

Motion by Bentz, second by Noska and carried to authorize the following individuals to generate electronic fund transfers and to transact all financial business as per district policy:

Renee Hiebert– Business Manager  
Scott Vedbraaten – Superintendent  
Bob Bryniarski – Board Chair  
Kelly Callahan – Treasurer

Motion by Callahan, second by Hillmer and carried to authorize all district payroll and vendor payments to be signed via facsimile signatures of Chairperson, Clerk, and Treasurer and to authorize the Business Manager and/or Superintendent to sign all Impress and student activity account check payments.

Motion by Noska, second by Bentz and carried to name the following as school depositories: American Heritage National Bank; MSBA Liquid Asset Fund Plus; and PMA Inc.

Motion by Callahan, second by Noska and carried to approve vendor claims in the following accounts:

General Fund	\$248,507.90
Food Service	\$35,426.51
Transportation	\$59,264.66
Community Service	\$1,040.27
Capital Expenditure	\$122,587.98
Debt Service	\$787,390.00
Student Activity	\$5,928.53
Insurance Fund	\$(663.04)
Trust and Agency	<u>\$800.00</u>
TOTAL	\$1,260,282.81

## **Reports**

Mr. Sutlief reported on the following: The district has a (two) student teacher(s). Her name is Jessica Wolbeck. She will be teaching eleven weeks in second grade and seven weeks in kindergarten. The other is actually Mrs. Stork. Drivers' Ed parent informational meeting is Wednesday, January 17 in the evening. ASVAB Interpretation will be Tuesday, January 31. The One Act Play will have a showing on Wednesday, January 24 at 6:30 P.M. in the LPGE Auditorium. Competition will be January 27 in Sauk Centre. Grand March for Prom will be at 8:00 P.M.

Mr. Petermeier talked about the up-coming overnight stays for wrestling and preparation and planning of the schedules in the coming years.

Mr. Vedbraaten discussed the need for an additional paraprofessional/interpreter, he added that the design committee was making progress and would be meeting once again in the near future, he also added that we may need additional space at the Clarissa site.

### **Personnel**

Was tabled to the end of the meeting to meet in closed session to discuss negotiations with the Browerville Education Association.

### **New Business**

The 2024-2025 school calendar was presented to the directors for a first review.

Member Noska introduced the following resolution and moved its adoption: The

motion was duly seconded by Callahan.

RESOLUTION OF THE SCHOOL BOARD OF INDEPENDENT SCHOOL  
DISTRICT NO. 787 (BROWERVILLE PUBLIC SCHOOLS), MINNESOTA  
APPROVING THE SALE OF THE DISTRICT’S GENERAL  
OBLIGATION SCHOOL BUILDING BONDS, SERIES 2024A (THE  
“BONDS”) TO THE PURCHASER THEREOF; DETERMINING THE  
FORM AND DETAILS OF SUCH BONDS; AUTHORIZING THE  
EXECUTION, DELIVERY AND REGISTRATION OF SUCH BONDS;  
PROVIDING FOR THE PAYMENT OF AND THE SECURITY FOR  
SUCH BONDS; AND AUTHORIZING AND RATIFYING CERTAIN  
OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH

Upon vote taken on the foregoing resolution, the following voted in favor thereof:

Noska, Hillmer, Bentz Callahan, and Bryniarski

the following voted against the same: NA;

and the following were absent or did not vote: Host and Schultz.

Said Resolution having been voted upon favorably by a majority of the members of the Board,  
the same was by the Chairperson declared passed and adopted.

The Encroachment Agreement with the City of Browerville was tabled pending approval of the attorney.

Motion by Noska, second by Bentz and carried to approve the overnight stays for the wrestling teams to Pine Island and Wabasso.

The meeting was closed for 2 minutes and 14 seconds. Superintendent Vedbraaten reported that discussed the final offer from the Browerville Education Association. He will begin preparation of the contract.

Motion by Noska, second by Hillmer and carried to adjourn the meeting at 7:15 P.M.

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Marty Host, Clerk I.S.D. # 787 Browerville Public School