

Proceedings of the Board of Education  
Independent School District #787  
Browerville, Minnesota 56438

Regular Meeting #6  
June 26, 2023  
Conference Room 6:00 P.M.

Members Present: Jodi Hillmer, Kelly Callahan, Keith Noska, Treg Schultz, Gram Bentz, Bob Bryniarski, and Marty Host,

Others Present: Scott Vedbraaten - Superintendent, Patrick Sutlief – K-12 Principal, and Renee Hiebert- Business Manager, Gail Quistorff, Kelly Cebulla, Donna Hinzmann, Samantha Becker, and Kayla Hinzmann

The meeting was called to order by Chairman Bryniarski at 6:00 P.M.

The Pledge of Allegiance was recited.

Motion by Host second by Noska, and carried to approve the agenda and the minutes of the Regular Meeting #5, May 8, 2023 and the special meetings of May 17 and 31 and June 5.

### **Bills**

Motion by Host second by Schultz, and carried to approve vendor claims in the following accounts:

General Fund	\$ 673,986.25
Food Service	\$ 35,045.01
Transportation	\$ 2,018.11
Community Service	\$ 39,959.93
Capital Expenditure	\$ 215,112.29
Insurance Fund	\$ 1,628.32
Student Activity	\$ <u>30,996.13</u>
TOTAL	\$ 998,746.04

### **Reports**

Mr. Sutlief reported: Student Handbook changes and updates will be in August, to reflect any changes to MSBA policies. The number of changes are significant following the last legislative session. A couple will be procedural, like language about supplemental online classes being less than 50 % of a schedule, or else it changes the student's enrollment. We are also considering possibly adding the language to determine scholar athletes to the Tiger Handbook. The Local Literacy Plan will be approved later in the meeting. Summer School programming had 125 students in the first week. The next session will be July 10-13. We are planning for 7<sup>th</sup> Grade Orientation on Tuesday, August 22 at 7:00. Teacher fall workshop dates are scheduled for August 22, 23, and 24. Elementary Open House is currently August 23. Tiger KinderCamp is currently scheduled for August 24 from 9:00-2:00.

Mr. Vedbraaten that we are waiting on the phone line to be installed in the Clarissa School, so the finishing touches can be placed on the Fire Suppression System. The Browerville parade went well, and we are looking forward to the Clarissa parade on the 22 of July. The lockers are in place, but need their tops. The commons is prepped for the in-coming tile. The kiddie pool is currently closed for repair (now fixed by print time). Mr. Vedbraaten will be meeting with the governor on Tuesday. We are slowly moving forward with dates with the insurance company.

Mr. Vedbraaten gave Mr. Petermeier's report. The gyms will be closed for the next 1.5 weeks for preparation. We are currently prepping the Clarissa Gymnasium for competition. He wished to know if we would be transporting athletes to and from games in Clarissa. It would be decided in the future. August 19 is the Annual golf fundraiser.

### **Personnel**

Motion by Noska, second by Bentz and carried to approve the hiring of Angie Benning as MARSS coordinator and return Stacia Ness to her previous position.

Motion by Host, second by Hillmer and carried to approve the resignation of Lindsay Kugel

### **Old Business**

Jaqueline Coleman, Rochelle VanDenHouvel, and Mike Hohiesel presented the community engagement report from June 5 at the Clarissa Ball Room.

### **New Business**

Omnibus motion by Callahan, second by Noska and carried to renew membership in: Minnesota School Board Association (MSBA) and policy services, Sourcewell, Resource Training & Solutions, and Lakes Country Cooperative.

Motion by Host, second Bentz and carried to adopt the following admission rates for the 2023-24 home athletic events as follows: Adult Single Event \$5.00, Adult Season Ticket \$ 50.00, Student Single Event \$3.00, Student Fall or Winter Pass \$10.00, and Age 65 and over No Charge

Motion by Hillmer, second by Schultz, and carried to approve the Browerville Public School Literacy Plan and Read Well by Third Grade for 2023-2024.

Motion by Callahan, second by Host and carried to approve the consulting contract with Skogen Education Services for E-Rate services for the 2023-2024 school year.

Browerville Public School Mandatory Policies: The board reviewed the Browerville Public School Mandatory Policies for the 2023-2024 school year as well as the Browerville Wellness Policy. First review.

Motion by Noska, second by Bentz and carried to approve the Ten Year LTFM Plan for the coming year.

Motion by Callahan, second by Host and carried to approve the Central Lakes College agreement for concurrent enrollment and PSEO during the 2023-2024 school year if administration agrees to the content.

Motion by Hillmer, second by Bentz and carried to approve the contract with Iterquest for the 2024 school year.

Motion by Schultz, second by Noska and carried to approve the replenishing of Petty Cash in the amount of \$42.79.

Motion by Host, second by Noska and carried to not allow behind the wheel driver's education for online and home school courses.

Motion by Schultz, second by Hillmer and carried to accept the donations of \$1,000 from the American Legion for Softball, and two donations from the Browerville Lions in the amounts of \$500 to aid in summer school lunches and \$1,000 for Special Olympics.

Motion by Callahan, second by Schultz and carried to approve the change in the 2023-2024 school calendar.

**Adjournment**

Motion by Noska, second by Hillmer and carried to adjourn the meeting at 7:58 P.M. There is a special meeting on July 19, and the next scheduled meeting is August 14.

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Marty Host, Clerk I.S.D. # 787 Browerville Public School