

Proceedings of the Board of Education  
Independent School District #787  
Browerville, Minnesota 56438

Regular Meeting #6  
July 1, 2024  
Conference Room 6:00 P.M.

Members Present: Jodi Hillmer, Kelly Callahan, Keith Noska, Treg Schultz, Gram Bentz, Bob Bryniarski, and Marty Host,

Others Present: Scott Vedbraaten - Superintendent, Patrick Sutlief – K-12 Principal, and Renee Hiebert-Business Manager, Jeff Cebulla

The meeting was called to order by Chairman Bryniarski at 6:00 P.M.

The Pledge of Allegiance was recited.

Motion by Noska second by Bentz, and carried to approve the agenda and the minutes of the Regular Meeting #5, May 13, 2024.

Jeff Cebulla addressed the board on the grading practices of the teachers and how absences can affect a student's grade.

### **Bills**

Motion by Host second by Schultz, and carried to approve vendor claims in the following accounts:

General Fund	\$ 708,360.27
Food Service	\$ 42,295.52
Transportation	\$ 166,769.97
Community Service	\$ 85,285.27
Capital Expenditure	\$ 21,703.64
Insurance Fund	\$ 66.73
Building Const.	\$ 380,690.18
Debt Redemption	\$ 325,448.48
Student Activity	\$ <u>30,250.02</u>
TOTAL	\$1,760,870.11

### **Reports**

Mr. Sutlief reported: Student Handbook changes and updates will be in August, to reflect any changes to MSBA policies. The changes are significant following the last legislative session. A couple will be procedural, like language about supplemental online classes being less than 50 percent of a schedule, or else it changes the student's enrollment. We may also possibly be adding the language to determine scholar athletes to the Tiger Handbook. He presented information on the following: The Local Literacy Plan, to be approved later in the meeting along with the Read Well by Third Grade, and World's Best Workforce will be updated and reviewed in the August board meeting. Summer School programming: Approximately 120-ish students attended the first week. The next session will be July 15-18. Planned for August are the following 7<sup>th</sup> Grade Orientation on Tuesday, August 20<sup>th</sup> at 7:00PM, Elementary Open House August 21<sup>st</sup> at 6:00PM, and KinderCamp Thursday, August 22<sup>nd</sup>, 9:00-1:00, and Teacher Fall Workshop dates are August 20, 21, and 22. READ Act Compliance: K-6 teachers, SpEd teachers, and Title I teachers are going to start LETRS training on Thursday, August 22 during workshops. LETRS training will be a two year program about the "Science of Reading."

Mr. Vedbraaten reported that the legislature closed without providing any additional revenue for the district but indicated that the tax bill would be brought back in 2025. Summer school has been going well with two weeks remaining. (The weeks of July 15 and 29) The Browerville Parade went extremely well and the Clarissa parade is coming up the last weekend in July. Thank you to all who helped with the float. Summer projects are moving along. The gym floors will finish curing after the Fourth of July weekend. We have a few concrete projects to finish up. We thought they would be completed already. There is also some work being done in both libraries. We are looking at expanding the east parking lot. He finished his report with a note that the new electronic time clocks should be running this week.

### **Personnel**

Motion by Noska, second by Bentz and carried to approve the resignation of Grace Couchey as Science instructor.

Motion by Callahan, second by Schultz and carried to approve the hiring of Heather Vedbraaten as Science instructor.

Motion by Host, second by Schultz and carried to approve the 2025-2028 contract and Memo of Understanding of Scott Vedbraaten.

### **Old Business**

Scott Vedbraaten presented a progress report prepared by Gary Lovitz of InGensa.

### **New Business**

Omnibus motion by Callahan, second by Hillmer and carried to renew membership in: Minnesota School Board Association (MSBA) and policy services, Sourcewell, Resource Training & Solutions, and Lakes Country Cooperative.

Motion by Bentz, second Host and carried to adopt the following admission rates for the 2024-25 home athletic events as follows: Adult Single Event \$5.00, Adult Season Ticket \$ 50.00, and Age 65 and over No Charge

Motion by Hillmer, second by Callahan, and carried to approve the Browerville Public School Literacy Plan and Read Well by Third Grade for 2024-2025.

Motion by Host, second by Noska and carried to approve the consulting contract with Skogen Education Services for E-Rate services for the 2024-2025 school year.

Browerville Public School Mandatory Policies: The board reviewed the Browerville Public School Mandatory Policies for the 2024-2025 school year as well as the Browerville Wellness Policy. First review of the following: 102, 104, 204, 207, 406, 410, 413, 416, 418, 419, 425, 427, 503, 506, 507, 507.5, 509, 512, 513, 514, 515, 515 Form, 516, 516.5, 521, 524, 532, 535, 601, 602, 603, 604, 606.5, 607, 608, 609, 613, 614, 615, 616, 619, 620, 624, 707, 708, 709, 802, 806

The school board also discussed the cell phone policy for the 2025 school year. Mr. Vedbraaten is bringing back information on Yondr Pouches.

Motion by Bentz, second by Callahan and carried to approve the Ten Year LTFM Plan for the coming year.

Motion by Hillmer, second by Noska and carried to approve the Central Lakes College agreement for concurrent enrollment and PSEO during the 2024-2025 school year if administration agrees to the content.

Motion by Kelly, second by Treg and carried to approve the contract with Iterquest for the 2025 school year.  
Motion by Kelly, second by Treg and carried to approve the contract with Elite Environmental for the 2025 school year.

Motion by Bentz, second by Callahan and carried to approve the replenishing of Petty Cash in the amount of \$82.73.

Motion by Schultz, second by Bentz and carried to approve the Pay Equity Report for 2024.

**Adjournment**

Motion by Noska, second by Hillmer and carried to adjourn the meeting at 7:33 P.M. The next scheduled meeting is August 12.

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Marty Host, Clerk I.S.D. # 787 Browerville Public School